IKTARAA SOUNDLAB

TERMS, CONDITIONS & PRIVACY / CONSENT NOTICE

Applicable to Iktaraa SoundLab – Edition 02: Ask Karl Live – Everything You Wanted to Know About Preparing for Global Music Conservatories

Organiser: Iktaraa (Twelfthroot Sounds Private Limited)
Educational Partner: IPCMP

By registering for Iktaraa SoundLab, you ("Participant", "you" or "your") acknowledge that you have read, understood and agreed to the following Terms, Conditions and Privacy / Consent Notice.

This Notice is intended to explain clearly how Iktaraa collects, uses, stores and shares the personal information provided by you in connection with the webinar and the purposes for which your consent is sought.

1. INFORMATION WE COLLECT

For the purpose of registering and facilitating your participation in the webinar, Iktaraa may collect information such as:

- Name
- Email address
- Mobile/telephone number
- Information required to process your registration or participation
- Your participation-related information, including questions, comments or interactions during the webinar
- Audio, video, image and other identifiable participation captured during the recorded webinar, where applicable

Iktaraa will seek to collect only information reasonably necessary for the purposes described in this Notice.

2. USE OF YOUR INFORMATION

The personal information provided by you may be used by Iktaraa for the following purposes:

a. Webinar Registration & Administration

To:

- Register and confirm your participation.
- Send your webinar joining details.
- Send reminders and event-related announcements.

- Provide access to the webinar.
- Respond to your event-related queries.
- Maintain necessary records relating to the event.

b. Post-Webinar Communication

To send information relating to the webinar, including:

- Recording/access information, where applicable.
- Follow-up information directly connected with the webinar.
- Additional information or updates relevant to the session.

c. Iktaraa Promotional Communication

Where your consent covers promotional communication, Iktaraa may use your contact information to communicate information about:

- Future Iktaraa SoundLab sessions.
- Iktaraa events and experiences.
- Iktaraa Buy, Learn, Connect and other initiatives.
- Music-related programmes, products and services.
- Offers, campaigns and other relevant promotional activities.

You may withdraw your consent to promotional communication at any time using the unsubscribe mechanism provided or by contacting Iktaraa.

3. WEBINAR RECORDING & USE OF PARTICIPANT CONTENT

The webinar may be fully audio/video recorded.

Depending on how you participate, the recording may capture:

- Your name or display name.
- Your image/video, if your camera is enabled.
- Your voice, if your microphone is enabled.
- Questions or comments submitted by you.
- Chat interactions or other identifiable contributions made by you during the webinar.

By registering and accepting this Notice, you consent to the recording and to Iktaraa recording, storing, reproducing, editing and using the recorded webinar and identifiable participant contributions for purposes including:

- Promoting Iktaraa SoundLab.
- Promoting future Iktaraa events and initiatives.
- Creating promotional videos, reels, social media content and other marketing material.
- Showcasing the nature and experience of Iktaraa SoundLab.
- Internal documentation, archival and event-related purposes.

Iktaraa may use the complete recording or edited excerpts, clips, still images or other portions derived from the recording.

If you do not wish your image or voice to be captured, you should avoid enabling your camera or microphone or otherwise making identifiable contributions during the recorded session, where the webinar platform permits such controls.

4. INTELLECTUAL PROPERTY & PARTICIPANT CONTRIBUTIONS

The webinar, presentation materials, recordings, graphics, branding, slides, demonstrations and other content provided by Iktaraa and/or its speakers remain the property of their respective owners and may not be reproduced, distributed, commercially exploited or publicly shared without appropriate permission.

Participants may not record, reproduce, redistribute, sell or commercially exploit the webinar or any accompanying material unless expressly authorised.

Where you voluntarily submit questions, comments, feedback or other contributions during the webinar, Iktaraa may use such contributions as part of the webinar recording, event documentation or promotional material, subject to applicable law.

Participants should not share confidential, private or sensitive personal information during the webinar.

5. SHARING OF PERSONAL INFORMATION

Iktaraa may share the minimum information reasonably necessary with service providers, technology platforms, event partners and other authorised third parties where required to:

- Conduct and administer the webinar.
- Provide webinar-related services.
- Provide technical, communication or support services.

Where a third party independently processes your personal information, that processing may also be governed by the third party's own applicable privacy notice and terms.

Iktaraa will not knowingly sell your personal information as part of the webinar registration process.

6. DATA STORAGE & SECURITY

Iktaraa will take reasonable measures appropriate to the nature of the personal information to protect it against unauthorised access, disclosure, misuse, alteration, loss or destruction.

Personal information may be stored using Iktaraa's systems and authorised third-party technology/service providers used for event registration, communication, webinar delivery and storage.

Personal information will be retained only for as long as reasonably necessary for the purposes described in this Notice, including event administration, maintenance of legitimate business records and other purposes permitted by applicable law.

7. CONSENT & WITHDRAWAL OF CONSENT

Your consent under this Notice is intended to be specific to the purposes described above.

Where processing is based on your consent, you may withdraw your consent by contacting Iktaraa through the contact details provided below.

Withdrawal of consent will not affect the lawfulness of processing carried out before such withdrawal.

Where withdrawal prevents Iktaraa from providing a particular service, Iktaraa may no longer be able to provide that service.

Withdrawal of consent for promotional communication will not affect essential communications necessary to administer your existing webinar registration.

Where recorded material has already been published or distributed for promotional purposes, Iktaraa will take reasonable steps required under applicable law upon receiving a valid request; however, Iktaraa cannot guarantee removal from copies independently reproduced or redistributed by third parties.

8. YOUR RIGHTS

Subject to applicable law and the provisions in force at the relevant time, you may have rights relating to your personal data, including the ability to:

- Request information regarding the processing of your personal data.
- Request correction or updating of inaccurate information.
- Request deletion/erasure where applicable.
- Withdraw consent where processing is based on consent.
- Raise a grievance or complaint regarding the processing of your personal data.
- Exercise other rights available under applicable Indian data-protection law.

Requests may be made using the contact details provided below.

Iktaraa may need to verify your identity or registration details before acting on a request in order to protect your information from unauthorised access.

9. CHILDREN / MINORS

The webinar is intended for participants who are legally permitted to register and participate under applicable law.

Where a participant is a child or otherwise requires consent or authorisation of a parent or lawful guardian under applicable law, registration and participation must be completed with the required parental/guardian consent.

Iktaraa may request appropriate information or verification where legally required.

10. THIRD-PARTY SERVICES

The webinar may use third-party platforms for registration, communication, webinar hosting, storage or other event-related services.

Your use of such third-party services may be subject to their respective terms and privacy policies.

Iktaraa is responsible for its own processing of personal information as described in this Notice, but does not control independent processing carried out by third-party platforms under their own terms.

11. PARTICIPATION & EVENT CHANGES

Iktaraa reserves the right to make reasonable changes to the webinar, including the date, time, speaker, format, platform or content, where necessary.

Registered participants will be informed of material changes through the contact information provided during registration.

Registration does not guarantee that the webinar will remain available in exactly the same format or with exactly the same content.

12. CHANGES TO THIS NOTICE

Iktaraa may update this Notice from time to time to reflect changes in the webinar, its data-processing practices or applicable law.

The version applicable to your registration will be made available to you through the registration process.

Where required by applicable law, Iktaraa will seek fresh consent for material changes to purposes for which consent is required.

13. GOVERNING LAW

These Terms, Conditions and Privacy / Consent Notice shall be governed by and interpreted in accordance with the applicable laws of India.

Nothing in these Terms shall restrict or exclude any rights or remedies available to a participant under applicable law.

14. CONTACT & GRIEVANCES

For questions, requests relating to personal data, withdrawal of consent or privacy-related grievances, please contact:

Iktaraa
Email: support@iktaraa.com
Website: https://www.iktaraa.com/webinar/

Where applicable, Iktaraa will provide the relevant contact details of the person authorised to respond to requests concerning personal data.

15. PARTICIPANT ACKNOWLEDGEMENT

By selecting the checkbox and submitting the registration form, you confirm that:

1. You have read and understood this Terms, Conditions & Privacy / Consent Notice.
2. You voluntarily consent to the collection and processing of the personal information described above for the specified purposes.
3. You consent to the recording of the webinar and the use of the recording and your identifiable participation for the purposes described above.
4. You understand that your information may be processed through authorised service providers and third-party platforms where necessary for the stated purposes.
5. You understand your rights relating to your personal information and the mechanism for contacting Iktaraa regarding those rights.
6. You confirm that the information provided during registration is accurate to the best of your knowledge.

By clicking **“I Agree / Register”**, you provide your consent to the above Terms, Conditions and Privacy / Consent Notice.